

Internal Quality Assurance Cell (IQAC)

Dated: 10-07-2013

A meeting of Internal Quality Assurance Cell (IQAC) Govt. Degree College, Arki was convened under the chairmanship of Dr. C.L. Sankhyan. In the meeting the following members were present.

1. Mr.P.S.Panwar
2. Mr. Chaman Lal Angiras
3. Mr. Mast Ram
4. Mr. Hemant Kumar
5. Mr. Om Prakash Sharma
6. Ms. Meera Chauhan
7. Ms. Manju Lata Sharma

The following points were discussed to enhance the quality of the existing practice Academics:-

1. To improve the academic enrollment 75% of the class attendance (lecture condition) will be enforced strictly. The name of the students having long absence should be struck off immediately as per the university norms.
2. The continuous evolution of students was done with the help of assignments and tests.
3. The House Examination is an important part of preparation for the Annual Examination and will be conducted from 6th to 11th September for 1st semester of RUSA. From (28th to 31st October 2013). The Exam of 2nd term will be conducted from.
4. To enhance the academic environment the library will be strengthened. More e-journals for students and teachers will be subscribed. The automation of library will be given higher priority. Book bank facility will be provided to more needy students and new edition of text books will be purchased.
- 5.

Cultural & Sports:-

It was decided that College will take part in group I, II, III and the sports team will participate in Boxing, Cross-Country, Chess, Table-Tennis and Football championships.

Infrastructure Needs:-

It was decided that a new computer lab consisting of 10 computers may be established in the college to fulfill the need of BCA students and Wi-Fi facilities may be given to all the students of the college.

A computer may be installed in the College Hostel so that the students may be able to access exam the e-resources for their learning.

It was decided to buy two water purifiers to provide safe drinking water to the students.

The meeting ended with vote of the thanks from the Principal.

(Dr. Hemant Kumar)
(Member Secretary)

Principal
GDC Arki

Dated: 15-10-2013

A meeting of Internal Quality Assurance Cell (IQAC) GC Arki was convened under the chairmanship of Dr. C.L. Sankhyan.

In the meeting the following members were present.

1. Mr. P.S. Panwar
2. Mr. Chaman Lal Angiras
3. Mr. Mast Ram
4. Mr. Hemant Kumar
5. Mr. Om Prakash Sharma
6. Ms. Meera Chauhan
7. Ms. Manju Lata Sharma

The following points were discussed to enhance the quality of existing practices

Action taken:

1. It was informed that mid semester exams for 1st semester were conducted as per schedule and about 98% students appeared in the exams. The re-test were conducted for those students who were not able to appear in the exam.
2. A computer lab consisting of 10 computers was established in the college with necessary infrastructure and has started functioning for the BCA students
3. It was informed that five connection of Internet were working under the central schemes NMEICT out of which two were converted in Wi-Fi and the students are able to access e-resources
4. The collage participated in HP University Youth Festival in group – II held at GDC Hamirpur. The students of our Music Department were awarded “Commended” in the category of Western Group Song and in the solo category in Light Vocal Music and Hindustani Music the students of our collage were awarded “commended”
5. It was informed that the Football team of our college stood as runner-up in the Inter Collage Championship held at GC, Una and a team member was selected for inters University Championship to be held at Rohtak.
6. To provide safe and clean water to Aqua Guards were purchased. One is installed in the collage canteen for students and other was installed in Girls Hostel.
7. One Desktop was also provided in the hostel for the use of hostel students.

New Proposals:-

8. New book of Rs 1, 00,000 (One Lakh) may be purchased for library.
9. Musical Instruments may be purchased for music department.
10. As the number of students in the sciences stream are increasing new LPG Gas fitting in the Sr. & Jr. Labs of Chemistry department may be installed and in this connection GIC Solan may be contacted.
11. A proposal for building and other infrastructure in the form of equipments may be prepared and send to the UGC.
12. It was decided that subscription of INFLIBNET and N-List may be renewed

The meeting ended with vote of thanks from the Principal.

(Dr. Hemant Kumar)
Member Secretary

Prinicipal
Dr. C.L. Sankhyan

Dated: 08-07-2014

A meeting of Internal Quality Assurance Cell Govt. College Arki was convened under the chairmanship of DR. C.L. Sankhayan. In the meeting the following of members were present.

1. Mr. P.S. Panwar
2. Dr Meera Chauhan
3. Mr. Mast Ram
4. Dr. Om Parkash Sharma
5. Mr. Manju Lata Sharma
6. Dr. Hemant Kumar

The following points were discussed to enhance the quality of existing practices.

Action Taken:

1. It was informed that books worth Rs. 1, 00,000 has not been purchased for 1st and 2nd semester of RUSA as the syllabus for these classes changed and the proposal was sent to DHE.
2. For the department of Music new musical instruments of Rs.79, 000 (Seventy Nine Thousands) were purchased.
3. The LPG fitting were installed in both Chemistry labs and 24 burner points were fitted. The total expenditure includes LPG fitting worth Rs. 1, 15,378/- (One Lakh fifteen thousand three hundred seventy eight).
4. A new proposal for the development of its infrastructure was prepared under this proposal two grants have been demanded from the UGC

| | |
|-----------------------------------|--------------|
| For the college building | Rs. 4 Lakhs |
| For items other than the building | Rs. 43 Lakhs |
| Total Money demanded | Rs. 47 Lakhs |

5. It was informed that the subscription of INFLIBNET & N-LIST has been renewed and two more journals in the library has been subscribed.
6. The various scholarships were distributed among students.

| | |
|---------------|----------------|
| IRDP | Rs. 14,400/- |
| SC | Rs. 88,324/- |
| OBC | Rs. 3,416/- |
| Kalpna Chawla | Rs. 2,70,000/- |

New Proposals:-

7. It was proposed by the member that benefit of various state and central scholarship should be given to the students and efforts should be made to enroll more and more students who are eligible under various schemes.
8. The principal informed that the first and second term examination will be held for 1st and 3rd semester under RUSA from 20th-26th September and 18th-26th Nov. 2014 respectively.
9. It was decided that college will participate in several Inter College sports tournaments such as Boxing Cross-Country, Hand Ball, Football and Basketball etc. so that our students and get exposure at state and national level.
10. New book (Text books) may be purchased for the college library.

The meeting ended with vote of thanks from the Principal.

Dr. Hemant Kumar
Member Secretary

Dr. C.L. Sankhyan
Principal
G.C. Arki

Dated: 18-12-2014

A meeting of Internal Quality Assurance Cell Govt. College Arki was convened under the chairmanship of DR. C.L. Sankhayan. In the meeting the following members were present.

1. Mr. P.S. Panwar
2. Dr. Mast Ram
3. Dr. Hemant Kumar
4. Dr. Om Parkash Sharma
5. Dr. Meera Chauhan
6. Dr. Manju Lata Sharma

The following points were discussed to enhance the quality of existing practices.

Action Taken:

1. It was informed that all the scholarship schemes were publicised and scholarships were provided to students in both the category fresh & renewal. The following amount was discussed.

| | |
|----------------------------------|-----------------|
| IRDP | Rs. 13,200/- |
| SC | Rs. 88,548/- |
| OBC | Rs. 23,050/- |
| Kalpna Chawla Chatra Vrihi Yojna | Rs. 5, 10,000/- |
2. The first and second term examination of I and III semester under RUSA was held from 20th-26th Sept. and 18th-26th Nov. 2016. A total of 321 students appeared in the examination. The re-test was conducted for the students who were not able to appear in exam due to unavoidable circumstances.
3. The college participated in inter college sports championship Mukesh Panwar won Bronze medal in 52 kg HPU Man-Boxing at PG College, Kullu. Monika and Manisha participated in Women Handball Inter University championship held at Jammu.
4. In HP University Youth Festival Group II was held at Kullu, Surbhi Bharti of BA III Semester was judged "Highly Commended" in category of Folk Song.

New Proposals:-

5. It was decided to upgrade computer software for collection of fee from students for the smooth functioning of account and funds.
6. New journals and newspaper may be subscribed in the library.
7. A High power Wi-Fi transponder may be installed in college so that at the students may be able to get the facility of internet.
8. The IQAC cell recommended the purchasing text books for 4th Semester of RUSA so that nearby students may be benefitted from the library.
9. The members emphasized on the need of academic field trips in which the students gain first hand experience.

The meeting ended with vote of thanks from the Principal.

Dr. Hemant Kumar
Member Secretary

Dr. C.L. Sankhyan
Principal
G.C. Arki

Dated: 18th March, 2015

A meeting of Internal Quality Assurance Cell Govt. College Arki was convened in the conference hall under the chairmanship of DR. C.L. Sankhayan. In the meeting the following members were present.

1. Mr. P.S. Panwar
2. Dr. Sarita Sharda
3. Dr. O.P. Sharma
4. Mrs. Punam Sharma
5. Dr. Girish Kapoor

The following points were discussed to enhance the quality of existing practices.

Action Taken:

1. A Computer software was for the collection of fee from students and for the smooth maintenance of account and funds was upgraded.
2. Two new journals and three newspapers were subscribed for the library.
3. Text books of all the subjects were purchased to meet the need of students under RUSA system.

New Proposals:-

1. It was proposed to temporary fill some teaching and non-teaching vacant posts to ensure smooth functioning of academics and the college in general.
2. It was proposed to sensitize the students about the various scholarship schemes launched for them by the center and state governments so that they could draw maximum benefit out of these.
3. It was proposal to purchase new books for the college library under various funds like UGC., RUSA, Amalgamated fund etc. in the ensuring session.
4. The members stressed on the educational field trips for the benefit of the students and to that they can gain firsthand experience.

The meeting ended with vote of thanks from the Principal.

Dr. Sarita Sharda
Co-ordinator
Intenal Quality Assurance Cell

Dr. C.L. Sankhyan
Principal
G.C. Arki

Dated: 12-08-2015

A meeting of Internal Quality Assurance Cell Govt. College Arki was convened in the conference hall under the chairmanship of DR. C.L. Sankhayan. In the meeting the following members were present.

1. Mr. P.S. Panwar
2. Dr. Sarita Sharda
3. Dr. O.P. Sharma
4. Mrs. Punam Sharma
5. Dr. Girish Kapoor

The following points were discussed to enhance the quality of existing practices.

Action Taken:

1. One teacher had been appointed in the Commerce department and remuneration was paid out of Parents Teacher Association (PTA) fund. Also one sweeper was appointed by the PTA to ensure cleanliness in the college campus.
2. Students were sensitized about the various scholarship scheme initiated by Govt. and a total amount of Rs. 8,63,434 was distributed the details of which are as under:

| Category | Number of students receiving Govt. Scholarship | | | | | | | | | |
|----------|--|--------|-------|--------|-------|--------|-------|--------|-------|--------|
| | General | | SC | | SC | | OBC | | Total | |
| | Total | Female | Total | Female | Total | Female | Total | Female | Total | Female |
| | 63 | 57 | 16 | 5 | 0 | 0 | 7 | 2 | 86 | 64 |

3. A total of about 785 books were added to the catalogue of our well-stocked library purchased under the UGC grant & AF at a cost of Rs. 2, 62,500.
4. A group of B.Sc. (Botany and Zoology) was taken to forensic lab Junga to have the first hand knowledge of the subject. One more educational visit was organized for B.sc. IV and VI semester students to of Bio- Technology Lab of HP University Summer-Hill Shimla to know about the future perspective in bio-technology.

New Proposals:-

1. It was proposal to enhance the infrastructure and facilities provided in the laboratories of the college (equipments etc.)
2. It was also proposed to buy more new books keeping in view the changed syllabus under RUSA system.
3. It was felt that in fast changing times students need exposure so that should be taken on educational tours.
4. Keeping in view, the Globalized Competitive Job Market, it was resolved to make the students aware of the requirements of the industry and to sensitize them about various careers options available to them.
5. To arrangement the overall holistic development of the students it was proposed to encourage the students to take part in sports and extra-curricular activities at the college, state and national level.

The meeting ended with vote of thanks being presented by Dr. C.L. Sankhyan principal and chairperson of the meeting

Dr. Sarita Sharda
Co-ordinator
Intenal Quality Assurance Cell

Dr. C.L. Sankhyan
Principal
G.C. Arki

Dated: 4TH December, 2015

A meeting of Internal Quality Assurance Cell Govt. Degree College Arki was convened in the conference hall under the chairmanship of Dr. C.L. Sankhayan. In the meeting the following members were present.

1. Mr. P.S. Panwar
2. Dr. Sarita Sharda
3. Dr. O.P. Sharma
4. Mrs. Punam Sharma
5. Dr. Girish Kapoor

The following points were discussed to enhance the quality of existing practices.

Action Taken:

1. A total amount of Rs. 11, 62, 500 from the RUSA grant was employed for the purchase of equipment in the physics, chemistry, Botany, zoology and Geography Laboratories.
2. 317 books of various subject were purchased under the RUSA grant at a cost of Rs. 62,436 on addition to these about 35 books were purchased at the cost of Rs. 14,232 from the BCA fund
3. A group of students were taken on educational trip to Science City Jalandhar, Wagah Border and Aadampur Air Force Base, Aadampur. Internal term examinations were conducted smoothly in October, 2015.
4. A career counseling seminar was organized in collaboration with Desh Bhagat University, Punjab and Resource person emphasized upon the importance of English language and job-oriented courses. Another such seminar was held especially for the outgoing students of the VIth Semester in which the Regional Manager sales "HERAUD" Australian education in India spoke at length about 'Skill Certificate and Achieving Employ ability skills'. One more seminar was organized by the Nursing Institution (Solan) Oachghat to apprise the students about career possibilities in this profession.
5. Fiteen teams of the college took part in the Inter-College Championship in both men and women categories Mr. Ajay Kumar of B.Sc. VIth Semester won a silver medal in boxing and Ms. Manisha Thakur of BA IV Semester won a silver medal in the HP University Inter-College Championship. The college handball team won a Bronze medal in the same championship at the college level an annual athletic meet was organized in which students participated in various activities. This year cement turf wickets were installed on the playground and covering nets were provided to the students.
6. Annual examination were conducted very smoothly Dr. Sarita Sharda attended three days conference of IPSA at Varansi from 23rd – 25th Oct. 2016

New Proposals:-

1. It was proposed to undertake necessary renovation and repair work for the maintained of the college campus.
2. It was resolved to install high power Wi-Fi transponder in college so that the students may get the facility of internet.
3. It was resolved to link and connect the computers installed in the Science and Geography department.
4. It was proposed that to overcome the shortage of class room's, three new rooms & toilets will be constructed floor on the top of the Arts Block, along with roofing out of the RUSA fund.
5. It was resolved that point and white washing (interior and exterior) of the college building will be taken up.
6. It was resolved that staff toilets will be repaired and water storage capacity will be increased to meet the shortage of water.

7. It was proposed that 4 class rooms will be converted into smart classroom, 2 in Science Block, 1 in Arts Block and 1 room to staff reading room in the library.
8. Internal Exam of II, IV and VI semester to be conducted in the month of April, 2016.
9. Annual Sports Meet of the college to be organized.
10. The purchase of new text and reference books was proposed of different books under RUSA syllabus.

The meeting ended with vote of thanks being presented by Dr. C.L. Sankhyan principal and chairperson of the meeting

Dr. Sarita Sharda
Co-ordinator
Intenal Quality Assurance Cell

Dr. C.L. Sankhyan
Principal
G.C. Arki

Dated: 22 March, 2016

A meeting of Internal Quality Assurance Cell Govt. Degree College Arki was convened in the conference hall under the chairmanship of Dr. C.L. Sankhayan. In the meeting the following members were present.

1. Sh. P.S. Panwar
2. Dr. Sarita Sharda
3. Dr. O.P. Sharma
4. Mrs. Poonam Sharma
5. Dr. Girish Kapoor

The following point were discussed to enhance the quality of existing practices.

Action Taken:

1. Vitrified tiles have been laid in the College administration office, staff room, IQAC room, Rover and Ranger room, principal office, passage in administration block college hall and stage in the hall.
2. A high power Wi-Fi transponder is installed in the College to provide proper connectivity with internet in the college.
3. All the departments in science block were provided computers and were linked with internet also.
4. For the construction of rooms in the arts block the process of floating tenders was started by the HPPWD (Himachal Pradesh Public Works Department arki).
5. White washing (interior and exterior) and paint of the college building was completed.
6. Keeping in view the increasing number of students and to meet the shortage of drinking water supply two tanks have been purchased.
7. Dr. O.P. Sharma was conferred a literary honor by the Himachal Kala Sanskriti Bhasha Academy for the year 2016.
8. An annual sport meet was organized in the month of February in the College play ground and students participated in it very enthusiastically.
9. Teachers were relieved for evaluation duty to evaluate the scripts of the term end examination.
10. A total amount of Rs. 7,75,000 from the RUSA grant was put in use for the construction of these smart class rooms, two in science block and one in the Arts block.
11. Dr. Meena Sharma and Dr. Daleep Sharma qualified the department exam of Financial Administration in 2015.
12. 521 Books [text and reference] of different subjects were purchased from the RUSA grant.
13. Dr. Satish Verma published a paper in the International Journal of Alloys and compounds a peer revised journal with Impact Factor 3 this year.
14. Mrs. Sneha, Mr. Naveen Bhardwaj and Mr. Sunil Chauhan submitted their Ph.D. thesis.

New Proposals:-

1. It was proposed that annual prize distribution function will be organized in the month of April.
2. It was resolved that prospectus for ensuring session i.e. 2016-17 to be prepared according to new system of RUSA.
3. It was proposed that three new rooms and toilets on the top slab of the science Block and roofing of these will be constructed out of RUSA fund.
4. It was proposed that internet networking will be upscale so as to make a Wi-Fi equipped campus and new equipments will be installed.
5. It was proposed that "Student Aid Fund" will be created and poor (meritorious) students will be helped out of it.

6. It was resolved that new computer will be purchased for Physical Education department, Geography Department, Music department and UGC Room.
7. It was proposed that internal term test will be conducted in April, 2016.

The meeting ended with vote of thanks being presented to Dr. C.L. Sankhyan Principal and Chairperson of the meeting

Dr. Sarita Sharda
Co-ordinator
Intenal Quality Assurance Cell

Dr. C.L. Sankhyan
Principal
G.C. Arki

Dated: 10th August, 2016

A meeting of the Internal Quality Assurance Cell of Govt. Degree College Arki was convened in the conference hall under the chairmanship of Dr. C.L. Sankhayan. In the meeting the following of members were present.

1. Mr. P.S. Panwar
2. Dr. Sarita Sharda
3. Dr. Raj Kumar
4. Dr. Naveen Bhardwaj
5. Dr. Lal Chand
6. Dr. Aditya Singh Dulta
7. Mrs. Arun Bala

The following point were discussed to enhance the quality of existing practices

Action Taken:

1. Annual Prize Distribution function was organized on 27th April 2016. Prof. Rajinder Singh Chauhan, Pro Vice Chancellor of HP University was the chief Guest.
2. Prospectus was prepared for the new session under the new system of RUSA.
3. "Students Aid Fund" was created and two students were helped.
4. For the construction of three rooms on the science block and roofing the process has started and initial amount was been deposited with HP Public Works Department.
5. For the networking HPSEDC Ltd.Mehli was assigned the work.
6. Directorate of Higher Education gave 422 books and Deputy Director Higher Education gave 167 books for the enrichment of college library.
7. Prof. Sunil Chauhan, Prof. Naveen Bhardwaj and Prof. Mast Ram were awarded Ph.D. degree.
8. Prof. Sunil Chauhan and Dr. Rakesh Sharma attended a refresher course in academic staff college of HP University.
9. A lecture on Cyber Crime was organized by HP Police Department to spread awareness about rising cyber crime.

New Proposals:-

1. It is proposed that inter college Kho-Kho championship will be organized in Govt. College Arki in the month of November 2016.
2. It is proposed that room no 5 will be converted to teacher's cabins (Nine teacher cabins).
3. The above stated cabins in Room no 5 will be fully furnished (Table, chair, book rack, almirah). Teachers will be provided with one computer internet facility.
4. The room adjacent to library (teachers reading room) will be converted in E-resource centre Sixteen tables for terminal will be provided and sixteen computer will be network (internet) linked.
5. It was proposed that administration office and office of Superintendent will also be renovated. The renovation will include aluminum partition of office new table, cabins, almirah. The office will be partially automated.
6. The library will also be partially automated.

7. It was proposed that keeping in view the security of every corridor in arts as well as Science block an iron gate will be installed.
8. It was proposed that a national level Seminar on “E-Waste management” will be conducted in the college in the month of December 2016.
9. It was proposed that the entire broken furniture (Desk and benches) will be repaired.
10. It was proposed that the playground will be repaired. Retaining wall will be constructed; basket ball court will also be constructed.
11. One cabin each in music department (Vocal and instrumental) will be constructed. Both the department will be provided internet linked computers.
12. Networking in all the rooms e.g. IQAC room, Physical Education room will be done.

The meeting ended with vote of thanks being presented to Dr. C.L. Sankhyan Principal and Chairperson of the meeting

Dr. Sarita Sharda
Co-ordinator
Internal Quality Assurance Cell

Dr. C.L. Sankhyan
Principal
G.C. Arki

Dated: 30th December, 2016

A meeting of the Internal Quality Assurance Cell of Govt. Degree College Arki was convened in the conference hall under the chairmanship of Dr. C.L. Sankhayan. In the meeting the following of members were present.

1. Mr. P.S. Panwar
2. Dr. Sarita Sharda
3. Dr. Raj Kumar
4. Dr. Naveen Bhardwaj
5. Mrs. Arun bala
6. Sh. Jai Dev (Supdt.)

The following points were discussed to enhance the quality of existing practices.

Action Taken:

1. Inter college Kho-Kho championship was organized with full fervor on 21st, 22nd and 23rd Oct. 2016.
2. It was proposed keeping in view of the ensuing exam.
3. Room no 5 was converted into nine teacher cabin. The cabins were fully furnished including computer (Internet linked)
4. The teachers reading room adjacent to library was converted into E-resource center. 16th tables were & sixteen computers were provided.
5. The administration office and office of superintendent were fully renovated. New cabin have been made new tables, racks and other necessary things have been provided.
6. The Library was partially automated.
7. Iron Gate in both the blocks (arts and science) has been installed.
8. A National seminar on Issues "E-Waste Management" was organized very successfully on 17th Dec. 2016 in the College.
9. The entire broken furniture including chairs table desks and benches were repaired.
10. Playground was repaired and levelled and Kho.Kho championship was organized.
11. One cabin each in Music department (Vocal and Instrument) have been constructed.
12. All the official rooms (Rover & Ranger), IQAC room, Physical Education room have been provided with network facility.
13. Dr. Sunil Chauhan attended a five days training at Chandigarh of NSS .
14. Mrs. Poonam Sharma attended refresher course at ASC of HP University Shimla.

New Proposals:-

1. It was proposed that the playground will be converted into stadium with stairs on the sides (Pavilion).
2. The construction work of rooms on the science block is in progress and is monitored constantly.
3. Trust of Iron for roofing was completed.
4. Books of different subject will be purchased to meet the need of students under new RUSA system.

The meeting ended with vote of thanks presented to Dr. C.L. Sankhyan Principal and Chairperson of the meeting

Dr. Sarita Sharda
Co-ordinator
Intenal Quality Assurance Cell

Dr. C.L. Sankhyan
Principal
G.C. Arki

Dated: 17th March, 2017

A meeting of the Internal Quality Assurance Cell of Govt. Degree College Arki was convened in the conference hall under the chairmanship of Dr. C.L. Sankhayan. In the meeting the following members were present.

1. Mr. P.S. Panwar
2. Dr. Sarita Sharda
3. Dr. Raj Kumar
4. Dr. Naveen Bhardwaj
5. Dr. Surinder Sharma
6. Dr. Aditya Singh Dulta
7. Mrs. Arun bala

The following point were discussed to enhance the quality of existing practices

Action Taken:

1. The construction work of rooms on the science block is in progress.
2. Books (text/references) in Arts subjects and Mathematics are ordered and will reach with in a month.
3. Play ground was expanded as well as levelled.
4. The Road connecting College with the main road was repaired and soling was done.
5. Chairs, computer table and other items required in the teachers cabins were procured and provided.
6. Annual sports day was organised and play ground was levelled for the smooth conduct of sports day.

New Proposals:-

1. New almirahs will be purchased to stock book in the library.
2. An Electronic Display Board to be installed in the College for the convenience of students.
3. Basket ball poles, weight lifting set and other items for gym will be purchased.
4. Trust of iron will be covered with tin sheets and roof on the new rooms of science block will be completed.
5. 'Pucca' road will be completed as it is already soled and tarring will be done.
6. It was resolved that prospectus for ensuing session i.e. 2017-18 to be prepared according to new system of Rusa.
7. It was proposed that 'Annual Prize Distribution' function will be organized in the first week of April.
8. It was proposed that one day camp of N.S.S. will be organized for general cleaning of the campus.
9. Girl students will be sensitized about general hygiene and ragging.

The meeting ended with presentation of vote of thanks being presented to Dr.Satish Verma Principal and Chairperson of the meeting

Dr. Sarita Sharda
Co-ordinator
Intenal Quality Assurance Cell

Dr. Satish verma
Principal
G.C. Arki

Dated; July 19th 2017

A meeting of Internal Quality Assurance cell of Govt. Degree College Arki was convened in the Principal office under the chairmanship of Dr. Neelam Kaushik. The meeting was done with the time table committee. The following members were present in the meeting:-

1. Dr. Sarita sharda
2. Dr. Raj Kimar
3. Dr. Surinder Sharma
4. Dr. Naveen Bhardwaj
5. Dr. Aditya Singh Dutta
6. Ms. Arun Bala
7. Mr. P.S.Pawar (Retd. Principal)
8. Dr. Prem Lal Gupta
9. Mr. Jai Dev (Supdt)
10. Dr. Daleep Sharma
11. Dr. Rakesh Sharma
12. Dr. Santosh Sharma
13. Dr. Meena Sharma
14. Mr. Roshan Lal (Student)
15. Ms. Neha Sharma (Student)

The agenda of the meeting was to discuss the UGC CBCS system to which the HPU had been switched over from the session 02-16-07 with a view to improve quality of education and the employability of the work force.

In the meeting the curriculum of the various faculties was discussed. It was ensured that students integrated, coherent learning experiences that contribute towards their personal, academic and professional learning and developments. The time table committee was asked to formulate time table as per the curricular requirement and UGC norms.

1. Faculty was motivated to held more programmes of inter- disciplinary nature. It was discussed that seminars, work shop and other competitions should be organised in the campus to give students an exposure of the outer and practical world.
2. It was also discussed that the 3 rooms recently constructed in the science block shall be roofed properly so that it can be used for the purpose of classes.
3. As per the order of Supreme Court of India and subsequent notification from UGC, ragging constitutes one or more of any intention by any student or group of students. It was discussed in the meeting that the anti-ragging squad in the College will educate the students at large by adopting various means about the menace hence of ragging and related punishments there to. A gamut of positive reinforcement activities should be adopted by anti-ragging squad for orienting students and molding their personality for a better cause.

The meeting ended with presentation of vote of thanks to Dr.Satish Verma Principal and Chairperson of the meeting

Dr. Sarita Sharda
Co-ordinator
Intenal Quality Assurance Cell

Dr. Neelam Kaushik

G.C. Arki

Dated; August, 2017

A meeting of Internal Quality Assurance Cell of Govt. Degree College Arki was convened in the conference hall under the chairmanship of Dr. Neelam Kaushik. The following members were present in the meeting:-

1. Dr. Sarita sharda
2. Dr. Raj Kimar
3. Dr. Surinder Sharma
4. Dr. Naveen Bhardwaj
5. Mr. Aditya Singh Dutta
6. Ms. Arun Bala
7. Mr. P.S.Pawar
8. Dr. Prem Lal Gupta
9. Mr. Jai Dev
10. Dr. Ramesh Sharma
11. Dr. Yashwant Shandil
12. Dr. Asha Sharma
13. Dr. Santosh Sharma
14. Mr. Sunil Chauhan

The following points were discussed in the meeting:-

Academics:-

- I. To improve the quality of education and to improve academic environment, the class attendance of 75% lecture shall be enforced strictly. The name of student having long absence should be struck off immediately as per the norms of university.
- II. The continued assessment should be done with the help of assignment and test and also through presentation group discussion and seminar.
- III. Minor test are important part for the preparation of examination and it was proposed that practical and theory examination of minor test of 1st, 3rd and 5th semester shall be conducted from 13th Oct. 2017 to Nov.12, 2017 and exam for 2nd 4th and 6th semester shall be conducted from April 11, 2018 to May 10, 2018.

Co-curricular Activities:-

- I. As we know that Co-curricular activities though are not part of the academic curricular but are acknowledged to be an essential part of the life of an educational institution. Hence sports committee and cultural committee should make assure that there should be maximum participation of the eligible and deserving students in their field of interest. Cultural committee will make sure to send teams to the youth festival group I II III. And sports incharge and committee of sports should appoint the team incharge for various sports team. It was also proposed that the College will host Volleyball (Inter-college) if get the chance in this academic year.

NSS and other clubs:-

- I. National service Scheme which is running under the ministry of youth affairs and sports Govt. of India. It was proposed in the meeting that new enrolment of students shall be done in the NSS, Eco club & Red Ribbon Club. The NSS unit will aim at assuring social consciousness of the youth with an overall objective of personality development through community service such programmers and educational tour will be organized to inculcate independent nature among themselves.

The meeting was concluded with a vote of thanks to the chair.

Dr. Sarita Sharda
Co-ordinator

Dr. Neelam Kaushik
Principal

Dated: September, 2017

A meeting of Internal Quality Assurance cell of Govt. Degree Collage Arki was convened in the principal office under the chairmanship of Dr. Neelam Kaushik.

The following members were present in the meeting:-

1. Dr. Meena Sharma
2. Dr. Raj Kimar
3. Dr. Surinder Sharma
4. Dr. Naveen Bhardwaj
5. Mr. Aditya Singh Dutta
6. Ms. Arun Bala
7. Mr. P.S.Pawar
8. Dr. Prem Lal Gupta
9. Mr. Roshan Lal
10. Ms. Neha Sharma

The following points were discussed in the meeting:-

Scholarship

1. As various scholarship scheme are running through the centre and the state government which provide financial aid for a student to further their education. It was proposed therefore in the meeting that the scholarship committee shall inactive application from the eligible candidate to apply for scholarship.
2. As was proposed in the PTA meeting that was held in the month of August 2017 applications shall also be invited from the students for that attainment of PTA scholarship.
3. Student's aid fund shall also be utilized to support financially to the students.

Sports:-

As our college is proudly organizing HP Inter College Volleyball championship it was proposed that:-

1. The college ground should be extended with the help of JCB.
2. As more than 20 college teams are expected to come the toilets and sewage line should be repaired at the earliest.
3. It was also proposed that a multi- purpose hall and stadium should be constructed in the college.
4. It was also proposed that various committee should be formed for the arrangement of this tournament and to make it a grand success.

The meeting was concluded with a vote of thanks to the chair.

Dr. Meena Sharma
Co-ordinator

Dr. Neelam Kaushik
Principal

Dated: 15th December, 2017

A meeting of Internal Quality Assurance Cell of Govt. Degree College Arki was convened in the Principal's office under the chairmanship of Dr. Neelam Kaushik.

The following members were present in the meeting:-

1. Dr. Meena Sharma
2. Dr. Raj Kumar
3. Dr. Surinder Sharma
4. Dr. Naveen Bhardwaj
5. Mr. Aditya Singh Dutta
6. Ms. Arun Bala
7. Mr. Roshan Lal
8. Ms. Neha Sharma

The following points were discussed in the meeting:-

Action Taken:

1. As was proposed in the first meeting of IQAC new time table was framed as per the norms of UGC and curriculum.
2. Anti- ragging committee installed anti-ragging flex-banners to create awareness against ragging among students. They also motivated student to raise their voice against any such activity of ragging.
3. Three newly constructed rooms in the science block were roofed.
4. The minor test of 1st 3rd and 5th semester were conducted successfully from 11-09-2017 to 19-09-2017
5. Under the guidance and supervision of Dr. Surender Sharma and Dr. Santosh Sharma the students of our College participated in state level Shoolini fair and Sair fair.
6. Our student participated in youth festival group II held at Govt. College Dharmshala and bagged 2nd position in Indian group song and 3rd position in classical group song.
7. Our students participated in youth festival group III held at Govt. College, Hamirpur.
8. Two days camp of NSS was organised for the beautification of College park and the College ground was extended with the help of JCB.
9. For the beautification of college park a camp of NSS was organized on 26th July 2017 and 30 plants of medicinal value were planted in and around the campus.
10. Plantation week was celebrated in the College by our NSS unit from 5th August 2017 to 11th August 2017 and 200 plants along with tree guards were planted.
11. Cultural programme from the department of music was given on the occasion of our Independence Day on 15th August, 2017.
12. In the Inter-College Sports Championship held under the aegis of Himachal Pradesh university our college participated in 14th sports events in both men and women categories.
13. Our College bagged 3rd position in Inter-College handball championship which was held at Govt. Degree College, Bilaspur.
14. Ms. Disha Thakur, Ms Harsha paul & Ms Meena the student of our college were selected for the north zone handball championship. These 3 students were part of HPU team in the Inter-university which bagged gold medal in the championship.
15. The Women cell of college organised a sensitization programme on 12-07-2017 the girls students were briefed about the personal hygiene. They were also made aware about the sensitive issue of gender discrimination and social equality. The women cell also organised various competition like Mehdi and rangoli on 11th August 2017. The women cell organised Essay writing, debate and declamation competition along with poster making competition in collaboration with HP state women commission. The title of declamation was "Bridging Gender Divide".

16. Red Ribbon Club of the College organised and celebrated World Aids Day on 1st December 2017. A written quiz was also organised to create awareness among students against this deadly and incurable diseases. A documentary on Aids and HIV was also played for them in the smart class room.
17. Apart from these, our 2 students of NSS participated in National Integration Camp, held at Govt. Degree College Seema w.e.f. 5th October 2017- 6th October 2017
18. The Eco Club organised a programme on 6th December 2017 on "Save Birds".

New Proposals:-

1. It was proposed that a career counseling programme should be organised in the campus. It was proposed that nearby Universities should be contacted for a visit in the campus for a seminar/workshop on career counseling.
2. It was proposed that an educational tour should also be organised in the month of January. The places of Historical importance should be visited to create awareness about the historical background of the country
3. IT lab may be renovated.

The meeting was concluded with a vote of thanks to the chair.

Dr. Meena Sharma
Co-ordinator (IQAC)

Dr. Neelam Kaushik
Principal

Dated: 17th February, 2018

A meeting of Internal Quality Assurance Cell of Govt. Degree College Arki was convened in the principal office under the chairmanship of Dr. Neelam Kaushik.

The following members were present in the meeting:-

1. Dr. Meena Sharma
2. Dr. Raj Kumar
3. Dr. Surinder Sharma
4. Dr. Naveen Bhardwaj
5. Mr. Aditya Singh Dutta
6. Ms. Arun Bala
7. Mr. Roshan Lal
8. Ms. Neha Sharma

The following points were discussed in the meeting:-

Action Taken:

1. The career counseling cell of college organised a career counseling programme on 16th December 2017 and on 18th December 2017. Prof. Rohit Goel and Dr. Vinay Negi from Shoolini University addressed the students on various aspects in job opportunities. Mr. Rajat Kumar from Chandigarh University told the students about career opportunities in Science, Commerce and BCA.
2. The college organised an educational tour to Historical City Jaipur, Jodhpur and Jaisalmer from 27th Jan. 2018 to 31st Jan. 2018. 39 students from this college visited these places under the guidance of Dr. Raj Kumar and Dr. Asha Sharma.

New Proposals

1. Stock of various clubs in the college and facilities should be maintained and checked at the end of session.
2. The college library should start its own webpage to facilitate the faculty members as well as students.
3. The college library should arrange an exhibition of books and journals.
4. The college librarian will organize a seminar on e-resources.
5. The college gym will be improvised with the purchase of some new equipment for the gym.

The meeting was concluded with a vote of thanks to the chair.

Dr. Meena Sharma
Co-ordinator (IQAC)

Dr. Neelam Kaushik
Principal

Dated: 10th March, 2018

A meeting of Internal Quality Assurance Cell of Govt. Degree College Arki was convened in the Principal's office under the chairmanship of Dr. Neelam Kaushik.

The following members were present in the meeting:-

1. Dr. Meena Sharma
2. Dr. Raj Kumar
3. Dr. Surinder Sharma
4. Dr. Naveen Bhardwaj
5. Mr. Aditya Singh Dutta
6. Ms. Arun Bala
7. Mr. Roshan Lal
8. Ms. Neha Sharma

The following points were discussed in the meeting:-

Action Taken:

1. Various committees for stock-verification of different department was constituted and was done
2. The College library started its own web page "librarygdcarkihp.webs.com". It has web links related to the syllabus as e-resources for the benefit of teacher as well as students
3. The College library organised an exhibition of old magazine and journal from 27th Feb. 2017 to 1st march, 2017
4. Librarian Mrs.Arun Bala organized seminar for students on 9th March 2018. The seminar was organized on the topic, "How to access e-resources".
5. The scholarship in different categories of worth Rs. 6,17,494 was distributed among eligible and deserving candidates. 51 students were benefitted from these scholarship apart from these Rs. 20,000 from PTA fund was also given as scholarship to the students who were deserving and eligible.
6. The college library purchased books of Rs. 1,68,747/- in the financial yaer.

New Proposals

1. The Annual Prize Distribution Function of the college shall be celebrated to honor those students who have brought laurels to the institute.
2. The College shall publish its annual edition of college magazine "Pushpita".
3. A staff meeting would be called to discuss strategies and planning for the target of next academic session 2018-19.
4. Practical and Theory examination shall be conducted as per the direction and date sheet.
5. Teachers shall upload online internal assessment of students to avoid any delay in the results of students.

The meeting was concluded with a vote of thanks to the chair.

Dr. Meena Sharma
Co-ordinator (IQAC)

Dr. Neelam Kaushik
Principal

Dated: 18th June, 2018

A meeting of Internal Quality Assurance Cell of Govt. Degree College Arki was convened in the principal office under the chairmanship of Dr. Satish Verma.

The following members were present in the meeting:-

1. Dr. Meena Sharma
2. Dr. Raj Kumar
3. Dr. Surinder Sharma
4. Dr. Naveen Bhardwaj
5. Dr. Ramesh Sharma
6. Dr. Kishori Lal
7. Mr. Yashwant Shandil
8. Sh. P.S. Panwar
9. Dr. Prem Lal Gupta
10. Sh. Ved Prakash

The following points were discussed in the meeting:-

Action Taken:

1. The Annual function of college was celebrated on 30-03-2018.
2. The annual edition of the college magazine "Pushpita" was in print and was distributed among students.
3. Various committees for the admission process to BA 1st Year was constituted along with other important committee mentioned in the prospectus.
4. Internal assessment of various subjects was uploaded online by all the teaching department of college.
5. IT Lab was renovated completely. The flooring whitewash and the furniture was renovated and renewed out of BCA fund.

New Proposals:-

1. As the HP University has been switched over from the semester system to annual system of examination, the time table committee will be asked to formulate time-table as per the requirement and in accordance to the examination.
2. It was proposed that the college will organise enrollment/registration drive for new students to various clubs and societies in the college like NSS, ECO-Club etc.
3. The college will encourage students for more participation in the activities like sports and cultural.
4. It will be ensured that more students shall participate in inter college competition events.

The meeting was concluded with a vote of thanks to the chair.

Dr. Meena Sharma
Co-ordinator (IQAC)

Dr. Satish Verma
Principal

Dated: 26th July, 2018

A meeting of Internal Quality Assurance Cell of Govt. Degree College Arki was convened in the Principal's office under the chairmanship of Dr. Rita Sharma.

The following members were present in the meeting:-

1. Dr. Kishori Lal
2. Dr. Yashwant Shandil
3. Mr. Arun Kumar
4. Dr. Asha Sharma
5. Sh. P.S. Panwar
6. Dr. Prem Lal Gupta
7. Sh. Ved Prakash
8. Mr. Roshan Lal
9. Ms. Neha Sharma

The following points were discussed in the meeting:-

Action Taken:

1. The College organized introductory session to welcome the fresher's. the students were told about the activities performed in the College and were encouraged for maximum participation in every field.
2. The NSS unit of college organized a workshop under the aegis of Swachh Bharat Summer Internship courses. Various activities like skids and plays were performed by the volunteers to create awareness among the masses regarding cleanliness.
3. The college conducted student's satisfaction survey to work on those aspects that IQAC need immediate attention for improvement.

New Proposals:-

1. As the parents Teacher Association is about to complete its tenure of one year, a meeting of PTA is proposed for the new and fresh constitution PTA.
2. A seminar should be organised in the College to create awareness among the youth regarding incurable and deadly disease AIDS.
3. The Scholarship committee of College shall invite fresh application the eligible students to apply for scholarship. The committee shall organise a seminar to create awareness among students regarding various scholarship scheme running under the ministry of centre and the state.

The meeting was concluded with a vote of thanks to the chair.

Dr. Ramesh Sharma
Co-ordinator (IQAC)

Dr. Rita Sharma
Principal

Dated: 28th August, 2018

A meeting of Internal Quality Assurance Cell of Govt. Degree College Arki was convened in the principal's office under the chairmanship of Dr. Rita Sharma.

The following members were present in the meeting:-

1. Dr. Kishori Lal
2. Dr. Yashwant Shandil
3. Mr. Arun Kumar
4. Dr. Asha Sharma
5. Mr. P.S. Panwar
6. Dr. Prem Lal Gupta
7. Mr. Ved Prakash Sharma
8. Mr. Roshan Lal (CSCA)
9. Ms. Neha Sharma (CSCA)
10. Mr. Neeraj Sharma (Alumni)
11. Mr. Rajeshwar Sharma (Alumni)
12. Ms. Chitra Sharma (Alumni)

The following points were discussed in the meeting:-

Action Taken:

1. As was proposed new PTA body was constituted on 26th August, 2018. Mr. Roshan Lal Verma was reelected unopposed as the President of PTA, the other members were also re-elected unopposed.
2. More than three decades after the first HIV diagnoses were made, stigma remain a barrier to address HIV in India. In this regard HIV prevention campaign was celebrated in the College from 12th -31st August 2018. Under this campaign a documentary was shown to the students and quiz competition was also organised in collaboration with civil hospital Arki. The keynote speakers on HIV were Mr. Ashwani Sharma and Mr. Bhushan Verma from the civil hospital Arki.
3. The NSS unit, Eco club and Rover & ranger Unit of the College celebrated Swatchta- Pakhwada. Many drives of plantation and cleanliness were done successfully in the campus.

New Proposals:-

1. The IQAC acknowledges Co-curricular activities as an essential part of the life of an educational, institution. Hence sports committee and cultural committee should make assure that there should be maximum participation of the eligible and deserving students in their field of interest. Cultural committee will ensure to send teams to the youth festival Group I,II and III. And sports incharge and committee of sports should appoint the team incharges for various teams.
2. The IQAC proposed that a gardener shall be kept on temporary basis out of PTA fund for the beautification of the campus.
3. Participation of faculty in faculty development programme. will be promoted

The meeting was ended with a vote of thanks.

Dr. Ramesh Sharma
Co-ordinator (IQAC)

Dr. Rita Sharma
Principal

Dated: 17th November, 2018

A meeting of Internal Quality Assurance Cell of Govt. Degree College Arki was convened in the Principal's office under the chairmanship of Dr. Rita Sharma. The following members were present in the meeting along with important bodies of the College.

1. Dr. Yashwant Shandil
2. Mr. Arun Kumar
3. Mr. Kuldeep Singh
4. Mr. Shiv Kumar
5. Mr. Roshan Lal Verma (PTA President)
6. Sh. P.S. Panwar
7. Dr. Prem Lal Gupta
8. Sh. Ved Prakash Sharma (Supt. of College)
9. Ms. Neha Sharma (CSCA President)
10. Ms. Divyanshi (CSCA Vice-President)
11. Ms. Gitika Garg (CSCA Secretary)
12. Ms. Pallavi Sharma (CSCA)
13. Mr. Roshan Lal (CSCA)
14. Mr. Khem Chand (CSCA)
15. Mr. Ravinder Kumar (CSCA)
16. Mr. Harish (CSCA)

The following points were discussed in the meeting:-

Action Taken:

1. Our students participated in the youth festival group-I organised by Govt. College Kotshera, Group II organised by Govt. College Dharmshala and Group IV organised by Govt. College Nerwa and won for the college level.
2. A gardener was appointed on the temporary basis out of PTA fund.
3. The scholarship assisted students from humble background to apply for the various scholarship schemes.

New Proposals:-

1. OSA should be constituted and the executive council of old student's association should be elected.
2. It was decided that the entire College campus shall be brought under the purview of CCTV surveillance.
3. It was also decided that 17 printers shall be purchased for the already installed computer 8 (eight) for teachers, Cabin, 6 (Six) for different laboratories, 2 (Two) for office and 1 (One) for Library.
4. It was further resolved that a fast printing cum photocopying machine shall be purchased for the smooth conduct of house examination.
5. A Xerox machine and one UPS for the IT Lab shall also be procured.
6. A Magazine display cup-board and 6 No. of almirah for books in the library along with 30 chair shall be purchased for the library.
7. New furniture shall be purchased for the Principal's office and Staff-room.
8. It was also resolved that executive seminar room chair shall be procured.
9. Steel- benches for the waiting room shall be purchased.
10. It was proposed that the annual athletic meet shall be celebrated in the month of March before the Annual Prize Distribution function of the College.
11. The college magazine committee shall publish the magazine in the month of April.
12. The Aqua guard shall be fixed in the staff room and on the ground floor for the students.
13. The sanitary dispenser machine shall be installed in the girl's toilets.

14. Renovation of chemistry lab shall be done the aluminum shelves/ almirah shall be fixed to keep the chemicals with safety.
15. It was also decided that a podium with digital teaching system shall be installed in one of the smart class room.
16. Three computers with networking shall be purchased for in house operation in library.

The meeting was ended with a vote of thanks.

Dr. Ramesh Sharma
Co-ordinator (IQAC)

Dr. Rita Sharma
Principal

Dated: 18th March, 2019

A meeting of Internal Quality Assurance Cell of Govt. Degree College Arki was convened in the Principal's office under the chairmanship of Dr. Rita Sharma. The following members were present in the meeting along with the members of OSA and CSCA.

1. Mr. Deepak Gupta (OSA)
2. Mr. Mukesh Sharma (OSA)
3. Mrs. Prabha Bhardwaj (OSA)
4. Mr. Kanav Sood (OSA)
5. Mr. Yogesh Chauhan (OSA)
6. Mr. Bhim Singh Thakur (OSA)
7. Dr. Yashawant Shandil
8. Mr. Shiv Kumar
9. Dr. Kailash Chauhan
10. Mr. Roshan Lal Verma (PTA)
11. Sh. Ved Prakash Sharma
12. Ms. Neha Sharma
13. Ms. Divyanshi
14. Ms. Gitika Garg

The following points were discussed in the meeting:-

Action Taken:

1. The executive council of OSA was constituted on 16th March, 2019.
2. CCTV cameras were fixed in the entire campus.
3. Printer 4 No's were purchased were issued to the library, staff cabin and office.
4. Fast printing cum photocopying machine was purchased.
5. Xerox machine was purchased.
6. UPS of 6KVA with 16 batteries were purchased from HP State Corporation for the IT lab.
7. Magazine display cupboard and tables were purchased for the library.
8. The Principal's office was renovated and new furniture was purchased for the office.
9. The faculty staff room was renovated with the PVC-Ceiling fits.
10. Executive seminar chairs were purchased for the IT lab.
11. Steel benches were purchased for the waiting room outside the principal's office.
12. The annual athletic meet was conducted on 12th March, 2019.
13. The sanitary dispenser machine was installed in for the benefit of girl's student.
14. The aqua-guards in the staff room and at the ground floor for students were installed.
15. The chemistry lab was renovated with the steel almirah/cabins for keeping the chemicals safety.
16. Three computers were purchased for the library for in house operation.
17. Faculty attended faculty development programmes, seminars etc. whenever they got a chance to do so.

New Proposals:-

1. The College shall celebrate Silver Jubilee Anniversary of college on 5th July, 2019 and Old Students Association/Alumni shall be specially invited for the same.
2. As the rates of prize were revised in the year 2016, the College advisory committee shall revise the rates before the annual prize distribution function.
3. The Annual Prize Distribution Function of the college shall be celebrated during the last week of the month.

4. CSCA students requested that a function “Aagaaz” should be organised so as to showcase the talent of college students and it was agreed that the function will be organised next day to the Annual Prize Distribution function. The function will be organised by the students under the guidance of teachers.
5. The students of B.A., B.Com. & B.Sc. also wished to give farewell to their senior as the academic session came to an end.

The meeting was ended with a vote of thanks.

Dr. Ramesh Sharma
Co-ordinator (IQAC)

Dr. Rita Sharma
Principal